



Board of Directors Meeting Minutes

January 4, 2009 at 848 W. Lancaster Blvd.

Present: Drew Mercy, Nicole Nutt, Adrienne Rolka, Josh Mann, Jonathan Galier, Kelly Scroger, Heather Swan, Ronda Perez, Alex Fowler

- I. Call to order: 6:35pm

- II. Executive Reports
 - a. President
 - Need to get non-profit paperwork filed ASAP. Kelly will work with Steve to make the payment.
 - Drew is going to make contact with Wal-Mart regarding some kind of community sponsorship; this will be part of a larger effort to gain some corporate sponsorship.
 - Drew wants the VPs to start utilizing the Project Books for events. He also encouraged the VPs to get chairpeople for their events. This will help promote our member's leadership skills. Adrienne has a sample project book that she will forward to everyone so they can familiarize themselves with how they are filled out.
 - b. Community Development
 - Not present
 - c. Individual Development
 - See committee reports
 - d. Business
 - Not present
 - e. Marketing
 - Josh introduced Alex Fowler from GeekTime Design. Alex is going to be the Jaycees' Webmaster, a director position under the Marketing VP. Alex is going to create the Jaycees' website at no cost and expects to have the website up and running by February 20th. Alex will integrate the ability to accept payments via PayPal. Kelly will setup the account and provide him the information when necessary.
 - There was discussion about having chapter business cards made so anyone may hand them out to a prospect, etc. Alex explained that he has a contact to get us 1,000 cards for \$60.00; Josh said he would sponsor this expense.
 - f. Management
 - Adrienne reported that she needs articles for the newsletter.
 1. MLK Day – Adrienne will ask Lorena

2. New Members – Jonathan
 3. Assemblyman Mixer – Alex
 4. Vision for the year – Drew
 5. A&I – Steve
 6. Board member profile - ?
- g. Membership
- Jonathan reported that there will be a new member orientation at the February GMM.
 - Jonathan presented the idea of creating a membership card.
- h. State Director
- Not present
- i. Treasurer
- Kelly presented the idea of getting the chapter a PO Box at the Post Office on 20th Street West and J-8. The cost is \$72 for a year. Kelly will be responsible for picking up the mail since it is primarily for her. She will distribute any other mail appropriately. The second key will be held by Heather as a back up only.
- j. Secretary
- Heather reported that she has been maintaining a membership participation tracker from the sign-in sheets at the events. This will be uploaded to GoogleDocs for everyone to see. The point is to keep a master list of everyone who attends our events.
- k. Legal Counsel
- N/A

III. Committee Reports

- a. Community Development
- Josh reported from the community development committee meeting that the Relay for Life will be in April; training is to be scheduled.
 - Josh reported that the committee is considering another 'drive'. Maybe sports equipment in the spring. Andrew Marroquin has offered his McDonald locations as possible drop off points.
 - Ability to run a soda booth at the Poppy Festival is likely.
- b. Individual Development
- Nicole reported that Game Night (the official one) is cancelled due to the close proximity of A&I. There will still be an 'unofficial' get together that night; look for evites from Heather.
 - March there will be a March-Madness inspired 80's movies night.
 - April there will not be any ID events due to the Poppy Festival, Easter and Relay for Life.
 - Beginning of May there will be a weekend trip to Las Vegas; the end of May there will be a theatre trip to the Santa Clarita Rep.
- c. Misc
- A&I committee is meeting 2/5 @ 6pm at Cascades in Palmdale; second meeting is scheduled for 2/12.

- IV. Old Business
 - a. None

- V. New Business
 - a. Vote for PayPal account
 - There is a 2% charge from PayPal for each transaction. We can offset this by charging a nominal convenience fee.
 - Motion – Nutt; Second – Rolka; Ayes – 8; Noes – 0
 - b. Vote for PO Box
 - The cost is \$72 a year
 - Motion – Rolka; Second – Mann; Ayes – 8; Noes – 0
 - c. Vote for A&I Budget
 - This event will have a \$400 revenue neutral budget
 - Motion – Nutt; Second – Perez; Ayes – 8; Noes - 0

- VI. Announcements
 - a. None

- VII. Next meeting: March 4, 2009 at 6:30pm at 848 W. Lancaster Blvd.

- VIII. Adjourned at: 7:40pm