



Board of Directors Meeting Minutes

April 1, 2009 – 848 W. Lancaster Blvd.

Present: Lauren Potts, Drew Mercy, Josh Mann, Patti Garibay, Ronda Perez, Luis Garibay, Kelly Scroger, Jonathan Galier, Heather Swan, Adrienne Rolka, Nicole Nutt

- I. Call to order: 6:20pm

- II. Executive Reports
 - a. President
 - No report
 - b. Immediate Past President
 - No report
 - c. Community Development
 - Josh Thomas will be the chairperson for the Poppy Festival event. Drew asked that he complete a PPG.
 - Need to begin planning the next Meet the "TBD" mixer. Drew will check into getting George Runner's attendance.
 - Mock interviews with LnHS if scheduled for 4/7 and 4/8. Patti is coordinating this with Jerry Woodward. AV Press may cover the event.
 - Pauline East is seeking volunteers to help at the Animal Shelter's Big Sunday clean up event on 5/3. This event conflicts with the opportunity to volunteer at the Chamber of Commerce Chili Cook-off (see new business).
 - Relay for Life needs 10 volunteers for 4 hours each on Saturday 4/18. No additional training is required.
 - d. Individual Development
 - Report on the success of the 80's party
 - Theatre trip is coming up on 5/22; in order to get a group rate of \$14 per person we need to purchase 10 or more tickets in advance.
 - Neal is coordinating a mountain biking trip through Elizabeth Lake for 6/6
 - Nick West is coordinating a tour of the Getty Villa for late June or July
 - Lauren is coordinating a cooking class for August
 - John Peeples is coordinating a Borax mine tour in either November or December
 - e. Business
 - Not present
 - No report
 - f. Marketing

- A new banner is coming soon.
 - Josh is working on the newest newsletter with Adrienne.
 - The chapter received recognition in the AV Press and San Fernando Valley Business Journal due to a recent press release.
 - D4 wine party is coming up on 5/2; please RSVP
- g. Management
- The first quarter paperwork is due 4/15; Adrienne will work with Drew and Luis on this.
 - Adrienne will be responsible for tracking the projects and the PPGs; Heather will upload the guide to the website for easy download.
- h. Membership
- Jonathan asked the boards opinion about what to do about delinquent payments. A subcommittee (Drew, Jonathan, Kelly, Lauren) will work to create a formal process.
 - Lauren commented that if we bill in the 11th month more money will be kept in the state fund; she will look in to this further and bring back more details for better understanding.
 - Heather Kennedy is looking into getting a skybox at Jethawks for a Jaycee night.
 - Jonathan presented the idea about providing membership perks. Adrienne will head a subcommittee along with Josh and Steven to create a plan.
- i. State Director
- Not present
 - No report
- j. Treasurer
- The account has approximately \$2,100.00
 - Kelly made a tax appointment for the chapter's taxes at the end of April.
 - The PayPal account has been created and Kelly will work with Alex to get the website equipped.
 - Kelly presented the board with a cash flow report of chapter expenses; the December GMM will have an annual finance overview.
 - Kelly has changed over the debit card and checks. Card will be in soon and now Drew and Kelly have the ability to sign checks.
- k. Secretary
- Code of conduct was passed out for review at the March board meeting; to date Heather has received one comment/change. A revised code will be presented to the board at the May board meeting. The board will have until that meeting to send Heather any additional comments/changes they would like considered.
 - The chapter may be interested in participating in Goodsearch.com; this is a website that non-profits can register with and when people select them as their charity and use the search engine the charity will receive donations. This will be looked in to further after Steve finalized the chapter's non-profit status.
- l. Legal Counsel
- n/a

- m. Historian
 - No report

- III. Old Business
 - a. None

- IV. New Business

- a. Vote to participate in the Animal Shelter's Big Sunday on 5/3; ayes – 1, noes – 10
- b. Vote to participate in the Chamber of Commerce Chili Cook-off on 5/3; ayes – 10, noes -1
- c. Vote to purchase tickets in advance for the theatre trip, up to 20 tickets; Motion: Lauren, Second: Ronda, noes – 0
- d. Vote to pay no more than \$200 for tax preparation; Motion: Kelly, Second: Heather, noes – 0
- e. Lancaster chamber has asked up to speak at a luncheon; this will be a good time to pitch a membership package to the businesses. Josh will set up the appointment for either June or July.

- V. Announcements

- a. Drew – Heather Swan won the National ID VP award; Josh will write a press release.
- b. Ronda – the City of Lancaster is launching a leadership academy beginning 6/19; it is a 6-8 month program.

- VI. Next meeting: May 6, 2009, 6:30pm, 848 W. Lancaster Blvd.

- VII. Adjourned at: 7:18pm