



Board of Directors Meeting Minutes

June 3, 2009 – 848 W. Lancaster Blvd.

Present: Drew Mercy, Luis Garibay, Adrienne Rolka, Steven Derryberry, Josh Mann, Kelly Scroger, Heather Swan, Lauren Potts

- I. Call to order: 6:33pm

- II. Executive Reports
 - a. President
 - Senator Runner mixer is on Thursday 6/11. Drew has received approximately 25 RSVPs. The budget is \$300 and we will charge \$5 for nonmembers, free for members. A separate email blast will go out.
 - b. Immediate Past President
 - No report
 - c. State Board Representative
 - No report
 - d. Community Development
 - Not present
 - No report
 - e. Individual Development
 - Not present
 - Foreign movie/culinary night at the Lemon Leaf; date TBD. Josh is coordinating.
 - f. Business
 - No report
 - g. Marketing
 - Newsletter is to begin again; Josh wants to revamp it to make it more of a recruitment tool. Will go from monthly to quarterly; deadline is July 1st. New schedule will be January, April, July and October.
 - h. Management
 - No report
 - i. Membership
 - Not present
 - Summer BBQ will be held on July 11th at Kelly's house; there will not be a June BBQ due to no location. August 15th BBQ will be at Steve's house.
 - Drew will fill out the PPG for the Summer BBQ series.
 - j. State Director
 - Not present

- No report
- k. Treasurer
 - There is approximately \$2200 in the account. June invoices were sent out May 1st. July invoices were sent out middle of May.
 - Taxes were filed and mailed.
 - Paypal information for website was sent to Alex; needs to be uploaded.
 - The committee to deal with the outstanding membership dues needs to meet.
- l. Secretary
 - Code of conduct was presented for signature but due to additional changes it will come back before the board in July.
- m. Legal Counsel
 - N/A
- n. Historian
 - Not present

III. Old Business

IV. New Business

- a. Appointments
 - Ronda has resigned as Historian. Nicole Nutt has asked to be transferred from ID VP to Historian. Motion to appoint Nicole to Historian, Noes – 0. This leaves the ID VP position vacant.
 - Drew appointed John Peeples as the ID VP, Ayes – 7, Noes – 1.
- b. Local First
 - Presentation from Harry Engel and Kevin Sanders. AV Jaycess were asked to support their Local First movement; a JC rep would sit on the coalition and help spread the word, mainly to employers. Discussion: member contact information would not be shared, Steve would be the rep and the first meeting is Friday June 5th. Motion: Josh, Second: Steve, Noes – 0.
- c. Mid Year Review
 - President
 1. Drew is going to make contact with Wal-Mart regarding some kind of community sponsorship; this will be part of a larger effort to gain some corporate sponsorship. Spoke with Wal-Mart and they do not provide cash but would be willing to donate supplies to an event with advance notice.
 - Immediate Past President
 - Community Development
 - Individual Development
 - Business
 - Marketing
 1. Josh presented the opportunity to advertise in the Lancaster Performing Arts Center playbill for the upcoming season. This was a very costly advertisement and was foregone.

2. Josh will work with Adrienne to get the newsletters posted to the website. Deadline is July 1st for the first quarterly newsletter.
 3. A new banner is coming soon. This is underway.
 4. Drew – Heather Swan won the National ID VP award; Josh will write a press release.
 5. Josh is also speaking with the AVP and AV News about another community profile piece.
- Management
 1. Adrienne will be meeting with Drew and Luis to continue on the awards applications and the CPGs. It was also discussed that the chapter should be applying for the Blue Chip program.
 2. The first quarter paperwork is due 4/15; Adrienne will work with Drew and Luis on this. Adrienne noted that many deadlines happen right after the start of the year. In the future the Mgmt VP will need to aid the new VP in the beginning of the year to ensure that those deadlines are made. Adrienne will follow up with the state regarding a deadline calendar.
 3. Adrienne will be responsible for tracking the projects and the PPGs;
 - Membership
 1. He wants to setup a 'buddy system' for new members/prospects at the GMMs
 2. Jonathan wants to start a phone tree reminder system for meetings. He would divide up the roster between the executive board members at the next executive board meeting in January.
 3. Jonathan presented the idea of creating a membership card. Drew will speak to Kevin Sanders about this idea Friday morning 6/5.
 4. Jonathan is working on a membership package for businesses. Jonathan, Josh, and Steven will all work on several different package options for review at the April board meeting.
 5. Jonathan asked the boards opinion about what to do about delinquent payments. A subcommittee (Drew, Jonathan, Kelly, Lauren) will work to create a formal process.
 6. Jonathan presented the idea about providing membership perks. Adrienne will head a subcommittee along with Josh and Steven to create a plan.
 - State Director
 1. Neal reported that he has spoken with Debbie Holbrook from SCV JCs about more joint events. They will look into this.
 - Treasurer
 1. Now is the time to file for the 501c3.
 2. Kelly contacted the state regarding settling the account problem with the double payment, she has not received a response. Luis will work with her to settle this. Complete.
 3. Kelly has created a check request form that is to be used for payments and reimbursement requests. This will be posted to

the website. Complete; Kelly will send this to Heather so it may be uploaded to the website.

4. Kelly made a tax appointment for the chapter's taxes at the end of April. Complete.
5. The PayPal account has been created and Kelly will work with Alex to get the website equipped. Complete, it needs to be uploaded to the website.

- Secretary

1. A Code of Conduct has been presented for review. Please review and bring comments to the April board meeting. This has been postponed to the July EBM.
2. The chapter may be interested in participating in Goodsearch.com; this is a website that non-profits can register with and when people select them as their charity and use the search engine the charity will receive donations. This will be looked in to further after Steve finalized the chapter's non-profit status. Heather will sign up the chapter as it is.

- Legal Counsel

1. Steve reported that he would finish the filing of the 501c3 before he officially changes positions. The paperwork needs to be completed. Drew, Steve, Kelly and Luis will work on a committee to complete the filing.

- Historian

- Goals for 2009

1. Drew: Grow chapter to 70 members; shorten the business side of the GMMs and focus on the committees and guest speakers. Guest speakers will be brought back and the GMM format will change. Only those VPS and committees who have reports will report. Committee breakouts will not be an official part of the meeting. Committee may also meet on other days/times.
2. Steve: Make contact with all big businesses in the AV by June '09. Maybe not go through traditional chambers.
3. Luis: Avoid sophomore slump; create a tournament of some kind (dodge ball/kickball)
4. Patti: More people involved in CD; more reliable chairpeople
5. Josh: To get the chapter's main website up and running
6. Ronda: To be more involved
7. Adrienne: To see monthly bank statements; use our available resources better (JCI trainings, CPGs, etc)
8. Heather: To maintain consistency (email blast, chapter email updates, etc); stay as involved as possible while finding a balance
9. Kelly: Smooth transition to Treasurer; get to know more people

d. AV Florist Program

- Chris Spicher has offered a discount to the Jaycees for prepaid flowers. Pay \$218.50 and receive a \$300 gift card.

V. Announcements

- a. There are still Jaycee polo shirts available for purchase; please remember to wear them when participating in activities.
- b. Heather Swan has taken over the maintenance of Facebook during the Historian transition.

VI. Next meeting: July 1, 2009, 6:30pm, 848 W. Lancaster Blvd.

VII. Adjourned at: 8:17pm